



Media Studies and Journalism Department
Internship Report

Submitted By

Name: Fariha Tazrin Shamanta

ID: 182012019

Term: Summer 2022

Course Code: MSJ 11498

Host Organization: Counter Foto- A Center for Visual Arts



Submission Date: 10/09/2022

Table of Content

Students Details

Name	Fariha Tazrin Shamanta
ID	182012019
Department	Media Studies and Journalism
Major Concentration	Public Relations
Minor Concentration	Sustainable Development
Career Objectives	To learn and possess the communication, and other essential skills to be a Public Relations expert.

Internship Details

Host Organization	Counter Foto- A Center for Visual Arts 14, East Sewrapara, Mirpur, Dhaka-1216
My Working Section	Communication Intern
Supervisor	Aneek Mustafa Anwar
Designation	Vice Principal
Start Date	July 1, 2022
End Date	March 31, 2023
Hours per week	48
Total working Period	65 weeks

ACKNOWLEDGEMENT

I started my undergraduation journey at ULAB back in 2018, and there have been a lot of ups and downs during this four years. At last, I am able to call it an end with the blessings of Allah. I can not thank enough Allah for giving me the strength and patience to overcome all odds to reach this destination within time.

The biggest challenge of this journey was Covid-19. Everyone faced various crises past two years along with financial crises. My family was no exception to facing such crises, yet my parents made sure to arrange my education expenses on time. So that, I can complete my education within time. I am so grateful for the efforts of my parents and thankful to them for keeping faith in me.

I would like to thank my University authority also for their contribution to make our journey a little more smooth during the pandemic and beyond.

I am also grateful to the Media Studies and Journalism department of our University for its academic curriculum, which actually helped me to be a person with unique and creative ideas. The Curriculum Integration program of our department accelerated my growth to a great extent. And, all the thanks go to my honorable faculties whose guidance made me to be a good human, and citizen gradually.

Special thanks go to my Internship Advisor Syeda Sadia Mehjabin Mam and the Internship Coordinator Md. Aminuzzaman Sir for their valuable guidance, and supervision throughout this time for which I was able to prepare my internship report effectively.

Also, my heartfelt thanks to PR4U, the apprenticeship program of our university, for developing the soft skills in me that helped me during my internship.

Moreover, I am thankful to my friends, fellow mates, and seniors for their support, and for giving me the inspiration to continue this journey.

Last, but not least I am thankful to Counter Foto for giving me the opportunity to work as an intern in their organization and for making me aware of its organizational ethics, values, and overall function of it.



MSJ041

PLAGIARISM DECLARATION

1. I know that plagiarism means taking and using the ideas, writings, works or inventions of another as if they were one's own. I know that plagiarism not only includes verbatim copying, but also the extensive use of another person's ideas without proper acknowledgement (which includes the proper use of quotation marks). I know that plagiarism covers this sort of use of material found in textual sources and from the Internet.
2. I acknowledge and understand that plagiarism is wrong.
3. I understand that my research must be accurately referenced.
4. This assignment is my own work, or my group's own unique group assignment. I acknowledge that copying someone else's assignment, or part of it, is wrong, and that submitting identical work to others constitutes a form of plagiarism.
5. I have not allowed, nor will I in the future allow, anyone to copy my work with the intention of passing it off as their own work.

Name: Fariha Tazrin Shamanta
ULAB ID: 182012019

Signature Fariha

INTERNSHIP REPORT APPROVAL FORM

Student Name: Fariha Tazrin Shamanta

ID No: 182012019

Major: Public Relations

Year: 2022

Local Phone: 01717566230

Email: fariha.tazrin.msj@ulab.edu.bd

INTERNSHIP/PROJECT INFORMATION

Internship

Organization/Project: Counter Foto- A Center for Visual Arts

Internship /Project Report

Topic: Internship Report as Communication Intern

Semester (Tick one): ☐ Spring 2020 ☒ **Summer 2022** ☐ Fall 2020

Advisor APPROVAL

(Please place a Tick)

☐ Approved☐ Not Approved☐ Partial Re-write☐ Full Re-write

Remarks (If Not Approved/Pretrial/Full Rewrite):

Signature: _____

Date: _____

Name: Syeda Sadia Mehjabin

Title: Senior Lecturer

E-mail: sadia.mehjabin@ulab.edu.bd

Phone: 01713-008008

INTRODUCTION

This report includes the projects I have done as an intern at Counter Foto- a Center for Visual Arts. This report is showcasing my internship experience in a detailed manner. My core responsibility during this internship was preparing communication materials and handling communication with the stakeholders of my organization.

As a Public Relations major student from the very start, I was determined to work in the PR and Communication Department of any reputed organization. Therefore, after seeing the responsibility details of my working position at Counter Foto I did not hesitate to join. In addition, I was so excited to be a part of such an organization, that too handling and preparing the communication materials.

During this internship, I realized that the theoretical learnings I got from my university helped me to bring out unique ideas. Besides, my learnings from our university apprenticeship program, PR4U supported me to a great extent during my internship. I realized that every single task I have done for PR4U proved to be helpful for my internship projects. For example, I used to write captions for PR4U's social media team- that experience was firsthand helpful for some of my internship projects.

EXPECTATION AND OBJECTIVE

At the end of the undergraduation journey, it requires working as an intern for a time being to achieve the fast hand experiences of the real-life professional world. In another sense, the internship is the beginning of one's career. According to me, an Internship is a bridge between about to be a graduate and a professional. Hence, I chose to do an internship to complete my under graduation degree.

My expectation from this internship was similar to its core aim; I wanted to achieve some fast-hand real-life job experience as well as get to introduce myself to the corporate world. My main motive was to learn about the work cultures as well as develop new skills to make myself capable, and worthy of better opportunities.

In addition, in order to fulfill my expectation from this internship I had to set a few objectives, which are as follows-

- To enhance my communication skill
- To improve my creative writing skills
- To improve my problem-solving skill
- To build new networks
- Throwing myself out of my comfort zone to gather new experiences
- Taking challenges and come up with decent outcomes
- To work on multiple projects finely at the same time
- Writing different type of contents

HOST ORGANIZATION: Counter Foto- A Center for Visual Arts



The legacy of photography education in Bangladesh dates back to 1960 when Manzoor Alam Beg established 'Begart Institute of Photography'. Later Pathshala was established in 1998 and Counter Foto- A Center for Visual Arts was born out of this legacy in 2012. It was a dream materialized by its founder IVLP alumnus photographer and activist Saiful Huq Omi having photographer Andrew Biraj as its co-founder and the initial premise for the institution was set, Art-Pedagogy-Activism. Counter Foto promotes dialogue and activism. It represents a counter discourse, a counter representation. It aims to equip its students with new ideas and visions as well as thread them with technical expertise.

Counter Foto has several educational partnerships, the most notable of them being the exchange program with Bronx Documentary Center in New York, USA. It also has partnerships with SACAC in Delhi and RKMV in Howrah, India. It is the only photography institute in Bangladesh that is affiliated with the National University.

Counter Foto operates with a core staff of fifteen members. Alongside this, there is a very rich roster of national and international teaching faculty at the institute of around 40 teachers. It has its campus in Dhaka and excellent logistical facilities. It is registered as a nonprofit organization under the 'Ministry of Social Welfare'. The institute operates with financial transparency and is audited by external auditors annually. The institute has taught more than three thousand students to date and boasts more than a hundred dedicated volunteers from its students and alumni and has access to the visual art community in the country.

Awards and Accolades:

The institute has earned a reputation worldwide for the exceptional quality of education it imparts and has produced cohorts of world-class photographers and visual artists. As a result of this Counter Foto alumni have won the most prestigious accolades in the photography world including-

- the Pulitzer Prize
- World Press Photo 6X6 Award
- Eugene Smith Grant
- Magnum Foundation Grant
- Sony World Photography Awards
- Prince Claus Seed Awards
- Ian Perry Scholarships
- Andrei Stenin Press Photo Contest Award, and many more

ORGANOGRAM OF COUNTER FOTO

Principal

Vice Principal

Creative Head

Finance Head

Intern

TASK AS AN INTERN

I have started working as an Intern at Counter Foto- a Center for Visual Arts since 1st July 2022. During my internship, I worked under every team in my organization as an intern. I also worked closely with the creative team, and under the supervision of the Vice Principal. However, I was mostly assigned to handle the communication with the stakeholders, and my responsibilities are as follows-

- Writing captions for social media posts
- Creating ad copies for posters
- Writing Press note
- Writing, and sending emails
- Attending and making phone calls
- Resolving the issues of the students, and teachers
- Collecting contact details of the students, and other stakeholders
- Creating database
- Creating branding, and promotion plans

Project Description

PROJECT – 01

Project Title: *Rohingya Exhibition*

Project Description:

Counter Foto- A Center for Visual Arts was planning to arrange an Exhibition on Rohingyas, and so they wanted to invite renowned photographers throughout Bangladesh as well as around the world, who photographed Rohingyas over the years. Besides, the photography in the exhibition they also wanted to show the news reports and, films about Rohingyas as well as to arrange a Bookfair- in which books written on Rohingyas will be showcased. This exhibition is intended to portray the history, sufferings, and present state of Rohingyas to the audience. They wanted to do a grand exhibition and for that they needed funding. Therefore, they planned to approach United Nations High Commissioner for Refugees (UNHCR) regarding the fundraising purpose for the Rohingya Exhibition, and they did so. Though the exhibition is yet to happen, the best part is that UNHCR agreed to give funding for this exhibition.

My Responsibility:

My key responsibility for this project was to prepare an Exhibition Note based on the instructions my superiors gave me in the morning meeting of 1st July 2022. Basically, My superiors gave me an overall insight regarding the exhibition and understanding of those I was asked to prepare the exhibition note, which was later used to present before UNHCR during the fundraising meeting. Furthermore, I was asked to collect the contact details of the proposed International Photographers, and so I gathered that information for this project.

Rohingya Exhibition Note-

First Draft of The Exhibition Note	Final Copy of The Exhibition Note
<u>Date:</u> 01/07/2022 <u>Rohingya Exhibition:</u> Expected Duration: 17th - 31st December 2022 Gallery: The Liberation War Museum of Bangladesh Exhibition Director: Saiful Huq Omi Introductory Text: will be written by Sam Zahan. ● Rohingya Exhibition will have 3 sections- ● Rohingya's life through the eyes/ lens of Bangladeshi photographers ● Rohingya's life through the eyes/ lens of International photographers ● Rohingya's life from their own perspective	<u>Date:</u> 01/07/2022 <u>Rohingya Exhibition:</u> Expected Duration: 17th - 31st December 2022 Gallery: The Liberation War Museum of Bangladesh Exhibition Director: Saiful Huq Omi Introductory Text: will be written by Sam Zahan. ● Rohingya Exhibition: This exhibition will include a Photography exhibition along with audio-video content as well as a book fair. Hence, the Rohingya Exhibition will be divided into 4 parts, which are stated below. 1. Photography Exhibition: It will be divided into 3 sections. ● Rohingya's life through the eyes/ lens of Bangladeshi photographers

Bangladeshi Photographers List:

- Saiful Huq Omi
- Shahidul Alam
- KM Asad
- Mohammad Panir Hossain
- Shahriar Sharmin
- Abir Abdullah
- Munem Wasif
- MD Monirujjaman
- Turjo Chowdhury

International Photographers List:

- James Nachtwey
- Greg Constantine
- Giulio Di Sturco
- Patrick Brown
- Sergey Ponomarev
- Photographers of The New York Times

Rohingya Photographers:

- Abul Kalam
- UNHCR

Besides, Audio-Video Content / Film Festival / Book fair will be organized.

- Rohingya's life through the eyes/ lens of International photographers
- Rohingya's life from the Rohingya photographer's perspective

➤ **Proposed** Bangladeshi Photographers List:

- Shahidul Alam
- Abir Abdullah
- Munem Wasif
- KM Asad
- Mohammad Panir Hossain
- Shahriar Sharmin
- MD Monirujjaman
- Turjo Chowdhury
- Saiful Huq Omi

➤ **Proposed** International Photographers List:

- UNHCR will email the Bangladeshi community about the Bookfair about Rohingyas, which will be held in Cox's Bazar.

- James Nachtwey
- Greg Constantine
- Giulio Di Sturco
- Patrick Brown
- Sergey Ponomarev
- Photographers of the New York Times

➤ **Proposed Rohingya Photographers:**

- Abul Kalam
- UNHCR's Photographer

2. International reports on

Rohingyas: TV reports about the Rohingya community will be shown in the exhibition.

3. Rohingya Film Festival:

Films based on Rohingyas will be exhibited.

4. Bookfair: Books written on

Rohingyas will be exhibited there for sale. This will help broaden the readers' knowledge regarding the Rohingya states.

	● UNHCR is expected to email the Rohingya community regarding the Bookfair about Rohingyas, which will be held in Cox's Bazar. ● The media partners of this event are expected to inform the whole Bangladeshi Community about the event. ● The organizers of this event are expected to inform the Government of Bangladesh.
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International Photographers Contact Details-

Name	Email Address	Phone	Remark
Patrick Brown	studio@patrickbrownphoto.com		
Sergey Ponomarev	ponomarevs@gmail.com	+7 916 692-16-27	

Giulio Di Sturco	giulio@giuliodisturco.com	+44 738 0254853	
Greg Constantine	grconstantine@gmail.com		

Challenges:

I struggled a bit more during this project since it was my first project as an intern. On top of that, I had never prepared such notes before, and that too right after my joining there that day I was asked to prepare the exhibition note based on some given information. Hence, I was nervous thinking about how to work on this. However, I was finally able to prepare one by myself within the given time. And, I did not struggle while gathering the contact details of the international photographers.

Mistakes:

I made a few mistakes during this project, which are as follows.

- I wrote the exhibition note in such a manner as if everything has been finalized from our side, and there has been no scope for another party to give suggestions, which was the first mistake of mine that was pointed out by my internship supervisor.
- I did not put as many details regarding the other three sections of the exhibition as the Photography section. It seemed we planned for a Photography exhibition only.

Learnings:

The feedback given by my internship supervisor in the second meeting about this project made me learn a few crucial things which proved to be helpful for my further work.

- I learned how to write an exhibition note in a detailed manner to present before others. So that, they can get an in-depth understanding of the work. It also helps to show our efforts and sincerity towards the work in the eyes of the stakeholders.
- I also learned how we should be open to receiving the other party's advice rather than showing we are rigid about our decision. This shows the positive sign that is helpful to get to terms with others quickly.



Figure- 1: Image of Communication for the project

Project - 02

Project Title: *Magazine Launching Campaign*

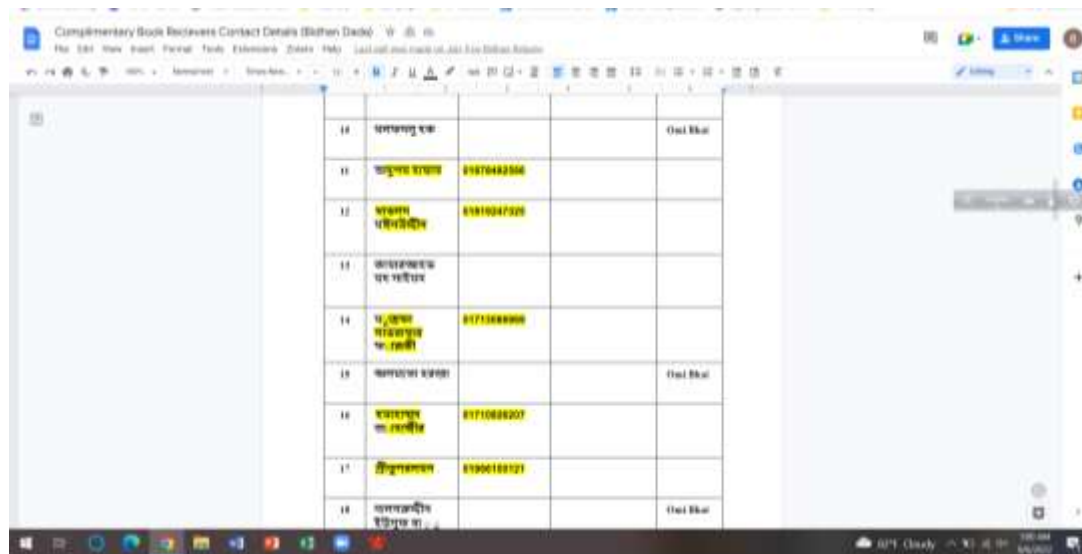
Project Description:

Counter Foto has recently published its 2nd issue of the magazine, namely, “□□□□□□□□ □□□
↯”. This magazine was containing various kinds of photographs, articles, and interviews of a few notable Bangladeshi Photographers. With the intention of contributing to Photography publications, Counter Foto came up with this magazine. And, before sending it to the market my organization wanted to hold a launching campaign. Therefore, CF came up with a few strategies.

My Responsibility:

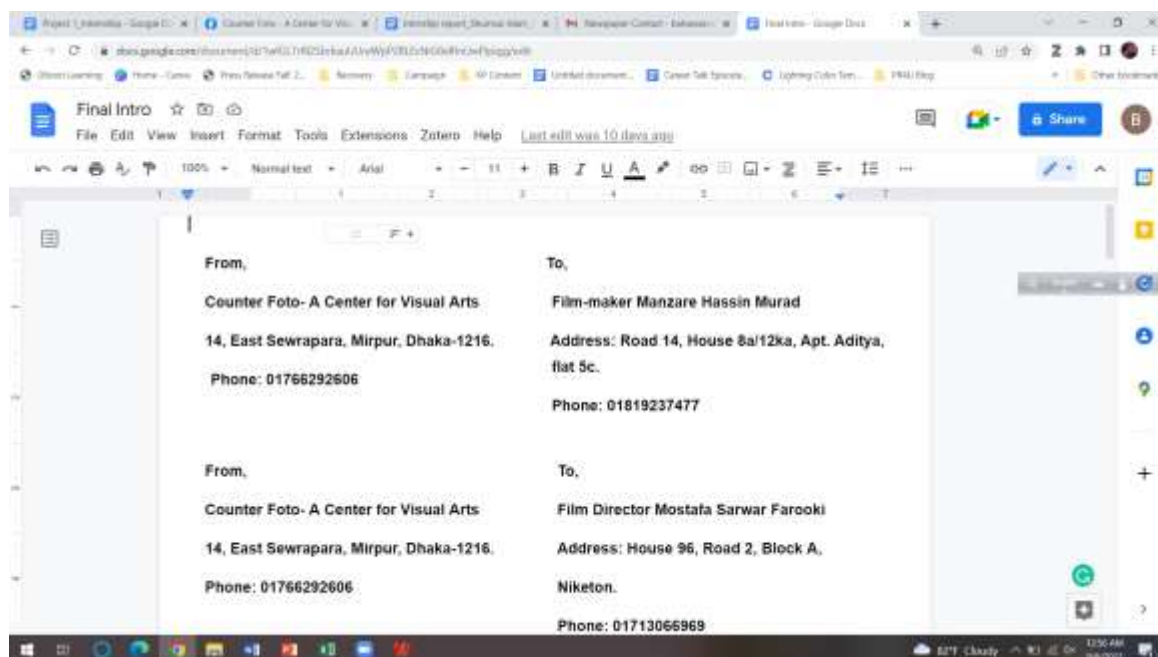
This was the most lengthy project during my internship at Counter Foto. Moreover, it was one of the best projects I had done during my internship. For this campaign I was given different responsibilities, mostly communicating with the stakeholders step by step. First, I had to collect the contact details of some notable persons whom my organization selected to give magazines as complimentary. Next, I had to contact them over the phone to collect their address. So that, we can send the magazines. I also had to monitor the complimentary book deliveries as well as keep the distribution records of the magazine. After then I had to contact the selected students of Counter Foto over the phone to let them know that they can buy magazines at a discounted price. Finally, the book was sent to market for sale, and I had to write captions for the Facebook post.

Complimentary Book Receivers Contact List:



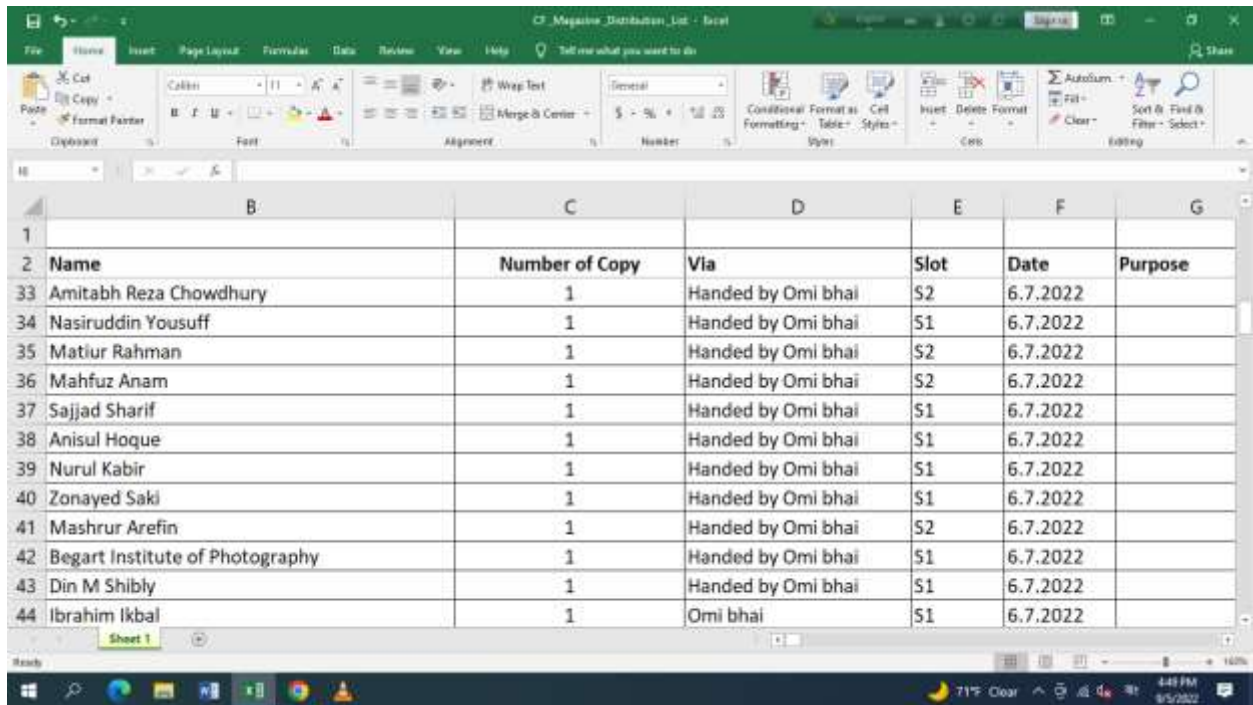
Sl. No.	Book Receiver's Name	Phone No.	Email Address
10	মাসজহান্না হক		Hasl Bhai
11	মাসজহান্না হক	0176482306	
12	মাসজহান্না হক	01810047326	
13	মাসজহান্না হক		
14	মাসজহান্না হক	01713069909	
15	মাসজহান্না হক		Hasl Bhai
16	মাসজহান্না হক	01710888207	
17	মাসজহান্না হক	01906100121	
18	মাসজহান্না হক		Hasl Bhai

Courier Labels:



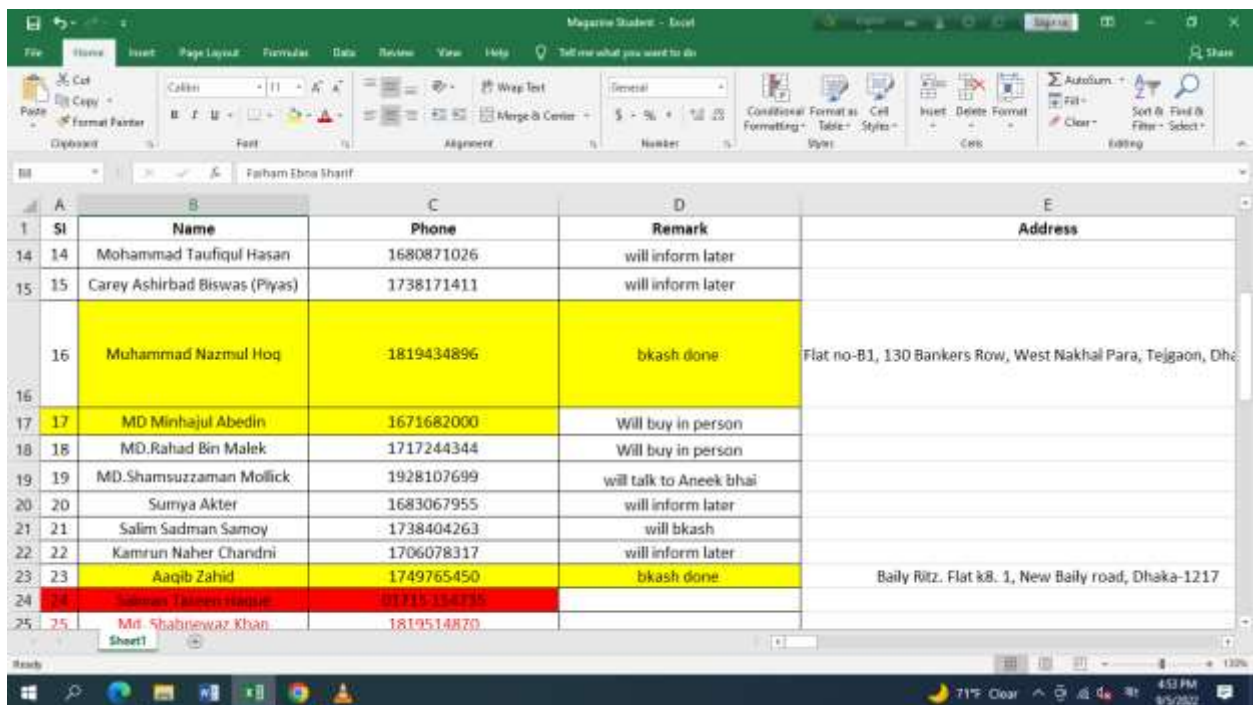
From,	To,
Counter Foto- A Center for Visual Arts	Film-maker Manzare Hassin Murad
14, East Sewrapara, Mirpur, Dhaka-1216.	Address: Road 14, House 8a/12ka, Apt. Aditya,
Phone: 01766292606	flat 5c.
	Phone: 01819237477
From,	To,
Counter Foto- A Center for Visual Arts	Film Director Mostafa Sarwar Farooki
14, East Sewrapara, Mirpur, Dhaka-1216.	Address: House 96, Road 2, Block A,
Phone: 01766292606	Niketon.
	Phone: 01713065969

Magazine Distribution List:



	B	C	D	E	F	G
	Name	Number of Copy	Via	Slot	Date	Purpose
33	Amitabh Reza Chowdhury	1	Handed by Omi bhai	S2	6.7.2022	
34	Nasiruddin Yousuff	1	Handed by Omi bhai	S1	6.7.2022	
35	Matiur Rahman	1	Handed by Omi bhai	S2	6.7.2022	
36	Mahfuz Anam	1	Handed by Omi bhai	S2	6.7.2022	
37	Sajjad Sharif	1	Handed by Omi bhai	S1	6.7.2022	
38	Anisul Hoque	1	Handed by Omi bhai	S1	6.7.2022	
39	Nurul Kabir	1	Handed by Omi bhai	S1	6.7.2022	
40	Zonayed Saki	1	Handed by Omi bhai	S1	6.7.2022	
41	Mashrur Arefin	1	Handed by Omi bhai	S2	6.7.2022	
42	Begart Institute of Photography	1	Handed by Omi bhai	S1	6.7.2022	
43	Din M Shibly	1	Handed by Omi bhai	S1	6.7.2022	
44	Ibrahim Ikbal	1	Omi bhai	S1	6.7.2022	

Selected Students List:



	SI	Name	Phone	Remark	Address
14	14	Mohammad Taufiqul Hasan	1680871026	will inform later	
15	15	Carey Ashirbad Biswas (Piyas)	1738171411	will inform later	
16	16	Muhammad Nazmul Hoq	1819434896	bkash done	Flat no-B1, 130 Bankers Row, West Nakhai Para, Tejgaon, Dhaka
17	17	MD Minhajul Abedin	1671682000	Will buy in person	
18	18	MD.Rahad Bin Malek	1717244344	Will buy in person	
19	19	MD.Shamsuzzaman Mollick	1928107699	will talk to Aneek bhai	
20	20	Sumiya Akter	1683067955	will inform later	
21	21	Salim Sadman Samoy	1738404263	will bkash	
22	22	Kamrun Naher Chandni	1706078317	will inform later	
23	23	Aaqib Zahid	1749765450	bkash done	Baily Ritz, Flat k8. 1, New Baily road, Dhaka-1217
24	24	Tahmas Tanveez Haque	017115154735		
25	25	Md. Shabnewaz Khan	1819514870		

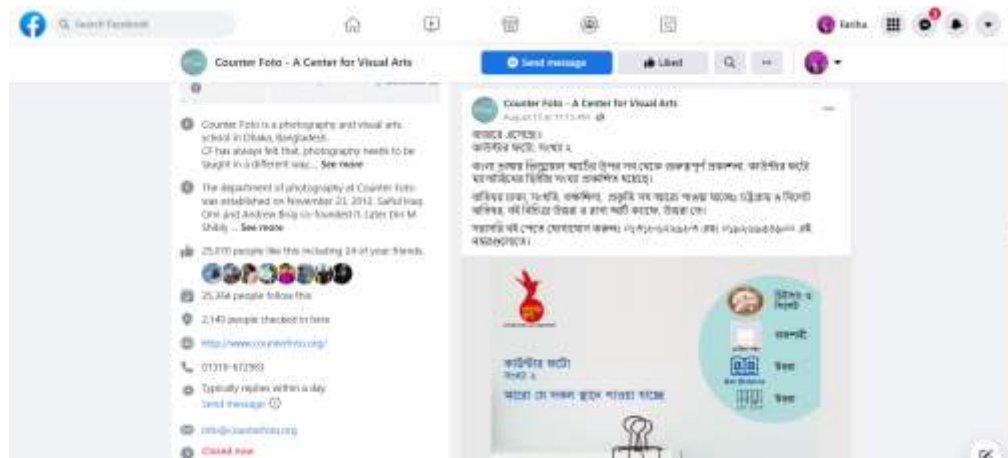
Captions for the availability of Magazines in the Market

I was asked to prepare the caption of the second post in a similar way as the first post's caption, stating the new place's names, where the magazines were available.

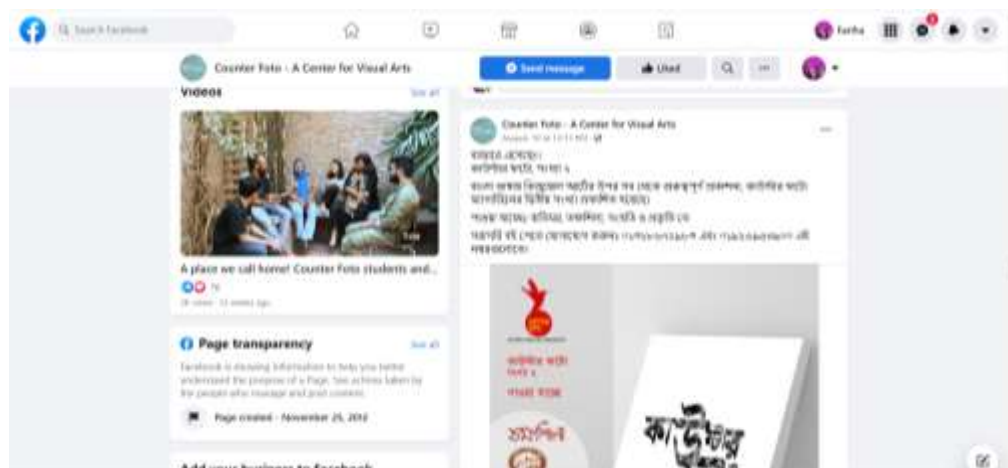
SI No.	First draft	Final draft
Post-01	বাংলা ভাষায় ভজ্জিযুয়াল আর্টরে উপর সব থকে গুরুত্বপূর্ণ প্রকাশনা, কাউন্টার ফটো ম্যাগাজনিরে দ্বিতীয় সংখ্যা প্রকাশতি হয়ছে। □□□□□ □□□□□□□□ □□□□□□, □□□□□□□□, □□□□□ ও □□□□□□□□ □□ সরাসরি বই পতে যোগাযোগ করুনঃ ০১৩১৮৬৭২৯৮৩ এবং ০১৯২৬৯৫৪৯০০ এই নম্বরগুলোতে।	□□□□□□ □□□□□!!! □□□□□□□□ □□□, □□□□□□ ২ বাংলা ভাষায় ভজ্জিযুয়াল আর্টরে উপর সব থকে গুরুত্বপূর্ণ প্রকাশনা, কাউন্টার ফটো ম্যাগাজনিরে দ্বিতীয় সংখ্যা প্রকাশতি হয়ছে। □□□□□ □□□□□□□□ □□□□□□, □□□□□□□□□□, □□□□□ ও □□□□□□□□ □□ সরাসরি বই পতে যোগাযোগ করুনঃ ০১৩১৮৬৭২৯৮৩ এবং ০১৯২৬৯৫৪৯০০ এই নম্বরগুলোতে।
Post-02	□□□□□□ □□□□□!!! □□□□□□□□ □□□, □□□□□□ ২ বাংলা ভাষায় ভজ্জিযুয়াল আর্টরে উপর সব থকে গুরুত্বপূর্ণ প্রকাশনা, কাউন্টার ফটো ম্যাগাজনিরে দ্বিতীয় সংখ্যা প্রকাশতি হয়ছে। বাতঘির ঢাকা, সংহতি, তক্ষশালা, প্রকৃতি সহ আরো পাওয়া যাচ্ছেঃ চট্টগ্রাম ও সলিটে বাতঘির, বই বচিত্রা উত্তরা ও রাগা আর্ট ক্যাফে, উত্তরা তে। সরাসরি বই পতে যোগাযোগ করুনঃ ০১৩১৮৬৭২৯৮৩ এবং	□□□□□□ □□□□□!!! □□□□□□□□ □□□, □□□□□□ ২ বাংলা ভাষায় ভজ্জিযুয়াল আর্টরে উপর সব থকে গুরুত্বপূর্ণ প্রকাশনা, কাউন্টার ফটো ম্যাগাজনিরে দ্বিতীয় সংখ্যা প্রকাশতি হয়ছে। বাতঘির ঢাকা, সংহতি, তক্ষশালা, প্রকৃতি সহ আরো পাওয়া যাচ্ছেঃ চট্টগ্রাম ও সলিটে বাতঘির, বই বচিত্রা উত্তরা ও রাগা আর্ট ক্যাফে, উত্তরা তে। সরাসরি বই পতে যোগাযোগ করুনঃ ০১৩১৮৬৭২৯৮৩ এবং ০১৯২৬৯৫৪৯০০ এই নম্বরগুলোতে।

	০১৯২৬৯৫৪৯০০ এই নম্বরগুলোতে।	
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Post-01:



Post-02:



Challenges:

The biggest challenge of this project was collecting the phone numbers of celebrities since most of their contacts were not public. After looking at every single social site of theirs, I could not find some people's phone numbers. It created huge pressure on me though my seniors helped me out, at last, to use their own networks to collect those phone numbers.

Mistakes:

- I forgot to update data in the magazine distribution list two times.
- While sending the books through courier I gave the receivers' details on top and senders' details at the bottom. But the format should be senders' detail on the left and receivers' details on the right. As a result, the courier was delayed for two days. Also, I had to retype the labels and reprinted them.

Learnings:

- Relearned about the Courier labels format
- Learned to keep records of my tasks timely.
- Was able to overcome my doubts about communication with big celebrities.

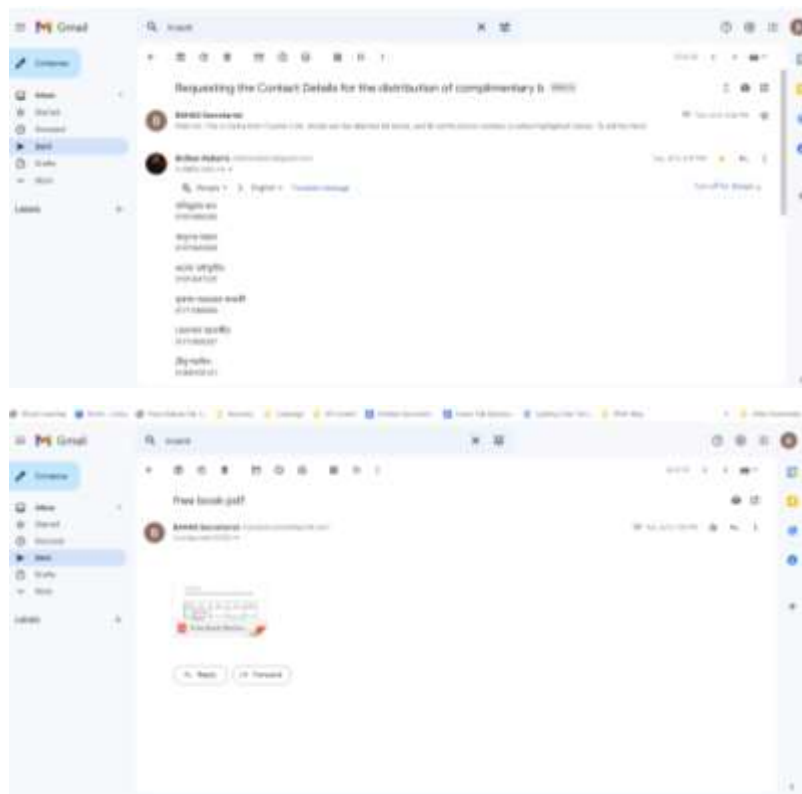


Figure: Images of communication for this project

Project - 03

Project Title: *BAHAS - A FESTIVAL OF VISUAL ARTS*

Project Description:

Counter Foto- A Center for Visual Arts was planning to arrange a visual festival, like- Chobimela, Dhaka Art Summit for the first time. They named the festival, **BAHAS - A FESTIVAL OF VISUAL ARTS**. The motto of arranging this festival is to showcase the artworks of Counter Foto's members, and others from all over the world. The work on this project is still ongoing since the festival is going to take place the following year in March.

My Responsibility:

For this project, I was asked to prepare a letter requesting venue booking. In the morning meeting, my internship supervisor gave me a brief to whom I needed to write the letter, the duration of booking the venue, and other necessary details I needed to mention in the letter. And later, I had to arrange two meetings with the selected artists, curators, and others for preparing the festival manifesto. For arranging the meetings I had to collect the email address of those people to invite over.

Letter for Venue Booking:

First Draft of The Letter	Final Copy of The Letter
Date: The Dean Faculty of Fine Arts University of Dhaka	Date: The Dean Faculty of Fine Arts University of Dhaka

Dhaka

Dear Sir,

Sub: Requesting for booking of the exhibition space from 18-31 March 2023.

It is our great pleasure to inform you that we are going to organize the “BAHAS-A Festival of Visual Arts” of Counter Foto - A Center for Visual Arts. On this occasion, we are going to arrange the festival exhibition titled “BAHAS” for which a suitable area is required. We consider the Charukola Premises as one suitable place. We are happy to inform you that the honorable President may inaugurate this very festival.

The undersigned will be highly grateful to allow us the space during the program period, and will also pay the necessary charges for the reserved space for the exhibition.

Thank you, Sir.

Dhaka

Sub: Requesting for booking of the exhibition space from 18-31 March 2023.

Dear Sir,

It is our great pleasure to inform you that we are going to organize the “BAHAS-A Festival of Visual Arts” of Counter Foto - A Center for Visual Arts. On this occasion, we are going to arrange the festival exhibition titled “BAHAS” for which a suitable area is required. We consider the Zainul gallery, the entrance of the Fine Art Building (in front of the gallery), and in and around Bakultala as the suitable places. We are happy to inform you that His Excellency, the honorable President may inaugurate this very festival.

The undersigned will be highly grateful to allow us the space during the program period (dates mentioned above), and will also pay the necessary charges for the reserved space for the exhibition.

Thank you, Sir.

Yours truly,

Professor Dr. Khondoker Bazlul Hoque

Chairman,

Governing Body of Counter Foto-A Center
for Visual Arts

14th East Shewrapara, Mirpur, Dhaka-1216

and

Member, Council of Advisors, Bangladesh

	Awami League. Mobile: 01755628164
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Bahas Manifesto Meeting Participant List:

No	Name	Email Address
1	Dr. Anwar Hossain	anwar.hossain@gmail.com
2	Dr. Anwar Hossain	anwar.hossain@gmail.com
3	Dr. Anwar Hossain	anwar.hossain@gmail.com
4	Dr. Anwar Hossain	anwar.hossain@gmail.com
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100	Dr. Anwar Hossain	anwar.hossain@gmail.com

Email Thread of Bahas Manifesto Meeting:

Mustafa Zaman
to: Bahas (on: Sat), 9

This is the first draft. It's your feedback.

Bahas: The manifesto is a document that outlines the vision and mission of the organization. It is a document that outlines the vision and mission of the organization. It is a document that outlines the vision and mission of the organization.

Bahas is primarily an effort to bring together leaders working in different disciplines such as art, photography, performance, and cinema to create a synergy where a generation of culture will become discernible. Discerned as a platform space where autonomous perspectives can enter into dialogue and debate with one another. (Bahas, 2017). This is a vision of Bahas will also be an attempt to create a number of initiatives connected to disciplines as well as established narratives governing them.

Bahas expects to play a role in what has been a tradition in the form of culture and/or representation to establish for two on the creative output of the present and to discover the past as a form of legitimacy rather than a fixed reference point on the basis of identity.

The word Bahas broadly translates into dialogue and discussion. The word, therefore, will be an occasion to re-read the situated positions and perspectives and the present-day issues, disciplines and heterogeneity.

Bahas will also explore the possibility of a post-representational identity by way of creating a critical eye on the current post-representational, economic and political of exchange conceptualized by the production of the event, linked and performative art to South Asia and beyond.

Intend as we are in building a platform to engage with identity and ethnicity, the most important task at hand is to define what we mean by identity. Making what is new to the cultural landscape and then to connect it with the broader landscape. Bahas has chosen to work with artists across various media to bring to light the issues.

We are aware that the aesthetic history of culture has been made their presence over the past few years to be increasingly added to an existing format. To understand the shifts that occurred in different genres of art, to qualify the role of work changes, Bahas acknowledges the need to establish the manifesto to establish a number of alternative spaces that have long been in existence. Over the years, the collection and influence between these artists and movements to the artistic growth, Bahas will take some important steps that have been all the key issues relating to these dynamics.

Consequently, Bahas is concerned with the emerging subcultures. Recognizing the changing patterns of subcultures, calls for strategies for the re-evaluation of disciplines and y- including of cultural productions. The goal of this new is part of the developing art scene, as, Bahas will be looking to develop a generation of identity with through the social, economic, and cultural contexts.

Challenges:

There were many things I needed to put in the letter to give an in-depth explanation for the Venue authority. Therefore, I was struggling to set the sequence of the letter, for example, which information I should keep above. And so, I asked for some advice from my internship supervisor in person. He let me see a previous copy of such a letter, which helped me to organize my piece. For finding the email address, again I struggled to find some people's. Other than that, I did not struggle with arranging meetings and communicating with the artists, and curators.

Mistakes:

- I put the subject line mistakenly between the “Dear sir” and the letter body.
- I was not specific about the venue in my venue booking letter.

Learnings:

- Asking for help, and taking guidance can make work easier.
- Checking the copy several times before submitting is a must thing to do.
- Needs to be specific for avoiding any further confusion.



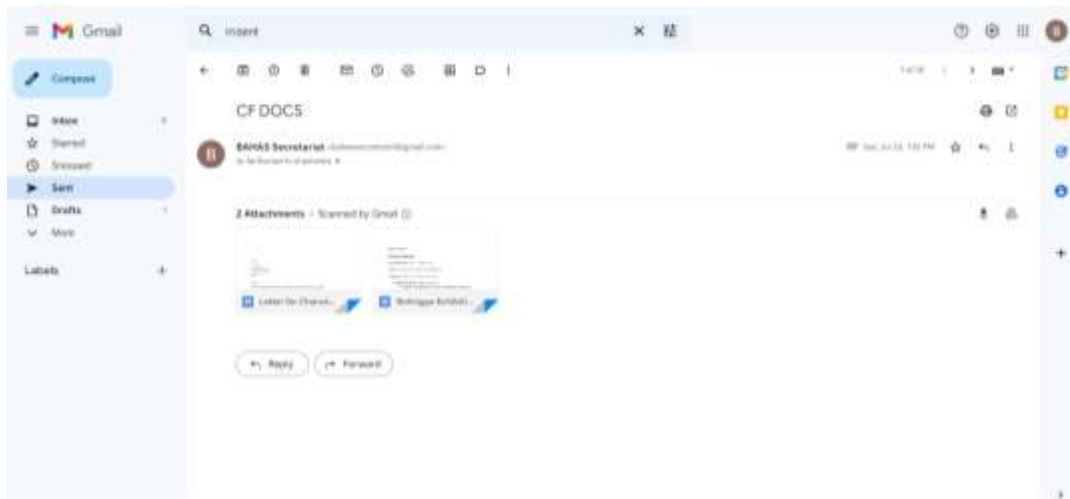


Figure: Images of Communication for the project

Project - 04

Project Title: *Creating Student Database*

Project Description:

Counter Foto- A Center for Visual Arts is a Photography school and over the past years a good number of students enrolled in different types of photography courses as well as workshops. Since 2017 the student's database has not been updated, and as a result, it was getting difficult to communicate with the alumni and students for any purposes. Therefore, to keep the communication process smooth with the valuable students Counter Foto desired to create a new database from 2017 to June 2022.

My Responsibility:

My responsibility for this project was to create the student database using MS Excell. It took me almost 2 weeks to finish the given task since all data was not in the google forms, and I had to go through previous files kept as hard copies. Again, all the instructions regarding this project were given in the morning meeting by my internship supervisor.

SL	Name	Phone number	E-mail id	Peofession	Batch
85	Nurul Islam	1717078018	starstimul@gmail.com	BUBT	ECDP13
86	Md. Faiyaz Sultan	1779199940	faiyaz106@gmail.com	Simon Fraser University	ECDP13
87	Md. Fahad Noor	1717036950	Fahadnoor12@gmail.com	Basit Bank Ltd	ECDP13
88	Nazwa-Al-Zannat	1913520990	Nazwa1zannat@yahoo.com	Dhaka University	ECDP13
89	Mahmudul Hassan	1621106489	mahmudul.h.s0101@gmail.com		ECDP15
90	Shihab Hossain	1761296935	=====		ECDP15
91	Muhammad Hanun-Ul-Rashid	1713347820	harryctg@gmail.com		ECDP15
92	Khandakar Ashrafu Haque	1819210201	khandakar@gmail.com		ECDP15
93	Mashtat Sharar Chowdhury	1613062804			ECDP15
94	Monjurul Haq Esmis	1686118415	monjurulhaq@gmail.com	Syed Hatem ali College	ECDP16
95	Fard Mahmud	1682031445	=====	Dhanmondi Boys	ECDP16
96	Anique Sotoni Muhi	1761877430	atiquesonaji@gmail.com	BIGAC	ECDP16
97	Asma Akter	1672368001	lakey_alan@yahoo.com	Coast Trust	ECDP16
98	Ibrahim Hossain Sajol	1673393075	sajolbhorgoch@gmail.com	Dhaka University	ECDP16
99	Md. Saf Hassan	1675228167	safirifat@yahoo.com	IUT	ECDP16
100	Shamsul Alam Khandakar	1552349261	sakhandakar@yahoo.com		ECDP17
101	Zayed Din	1950887185	jackzayed40@yahoo.com		ECDP17
102	Muhammad Abu Bakkar	1842290833	Swe.bakkar@gmail.com		ECDP17
103	Hamden Mohammad Abdullah	1866307896	Hmd4200@yahoo.com		ECDP17
104	Mohamidd Anishur Rahman	1712606378			ECDP17

Figure: CF Student Database Excel Sheet

Challenges:

This project required so much attention, which was the biggest challenge for me to deal with. It took me almost two weeks to finish this project, and doing the same work for 12 days was really monotonous. On top of that, I had to be extra careful to avoid putting the same data twice and missing out on any data.

Mistakes:

- I did put a few students' phone numbers incorrectly in the excel sheet without checking.
- I mixed up the students' names of two different courses.

Learnings:

- Some work can be tiringly complicated but for successful completion of any work needs to be patient.
- To ensure the correct phone numbers of the students I contacted them through email and phone. Hence, I realized the importance of double-checking.

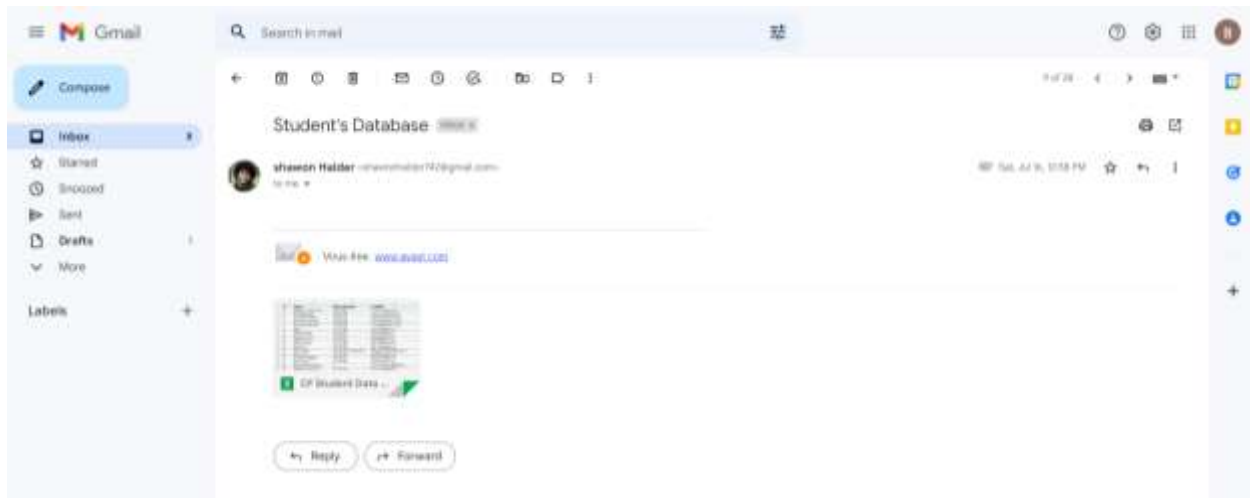


Figure: Image of Communication for this project

Project - 05

Project Title: *Social Media Branding and Course Promotional Plan*

Project Description:

Counter Foto has three social media platforms, which are respectively Facebook and, Instagram account as well as Youtube Channel. However, they post little content on those sites compared to their competitor. And as a result, the reach of Counter Foto's social media posts is relatively low than others. Moreover, Counter Foto is failing to be recognized among its potential target audience.

On the other hand, the enrolled numbers in the Basic Photography Course of Counter Foto were unexpectedly low in the last 4 batches. Hence, they were thinking to come up with a course promotional plan.

However, Counter Foto did not start working according to both of those plans yet and so, there were no changes they asked me to do in the documents.

My Responsibility:

Firstly, seeing the comparatively little social media presence of Counter Foto I proactively prepared a branding plan for their social sites. After seeing that work of mine, my internship supervisor asked me to prepare a Promotional Plan for the Basic Photography Course. And so, I prepared both the social media branding and course promotional plan.

Social Media Branding Plan

- **Facebook/Instagram Branding**

- Quotes of famous photographers with their photographs (**Instagram**)
- Monthly Photograph contest (**Fb/ Insta**)
 - Students only (winner will get to attend a free workshop or a discount on their ongoing course)
 - Alumni (prize money/ publish in the upcoming magazine)
 - Anyone (free workshop facilities or discount on enrolling for any courses)
 - Best photographs will be posted from the official Facebook, and Instagram pages of Counter Foto
 - A calendar for 2023 can be made with the selected photographs
- Intro with the governing body of the school (principal, vice principal, and others) (one introductory post in a week) **FB**
- Posts regarding festivals or auspicious days as well as national, and international days.
- Virtual (discussion) or physical (Photography tour) Engaging Segments can be organized with the University-based Photography clubs. In this way, the CF page will get a decent reach among those Universities.

- **Youtube Content Ideas**

- The inspiring story of renowned photographers to motivate beginners (5-8 mins)

- A basic lesson regarding Aperture, Shutter speed, ISO, Lens, DSLR configuration, and others can be uploaded to grab the attention of the audience. The lesson duration should not be more than 10-12 mins. In the description, we can provide the links to both virtual and physical courses with all the details.

Basic Photography Course Promotional Plan

- **Course promotion**
 - Alumni video speech giving insights regarding the course within 1-1.30 mins
 - Video clips of the previous classes
 - Video speech of the course instructors
 - Share from the timeline of the employers, students, and alumni
 - Share from individual timelines as well as groups (university and alumni groups)
 - Share caption is a must
 - Daily share till the deadline
 - Scholarship facilities
 - A minimum percent discount on referring students (for both parties)

Challenges:

The biggest challenge of this project was that I did not get any brief from my superiors since I did this project out of my interest. Hence, I had to assess the social media activities of the Counter foto's competitor on my own, and so I was not sure if I was heading in the right direction or not. In addition, after submitting the document my superiors did not give any feedback on that, though

I was praised due to my proactiveness. Furthermore, the further process of the Branding and Promotional plan has not proceeded yet. These are the challenges I faced during this project.

Mistakes:

- I did not pay attention to see the previous promotional activities of Counter Foto, and so one promotional idea of mine was similar to their previous ones.

Learnings:

- Being proactive is good for self-growth as well as for the organization.
- Assessing the activities of competitors is a must to stay in the line or be way ahead in the field.
- Also, need to see the previous tactics of colleagues to avoid similar planning.

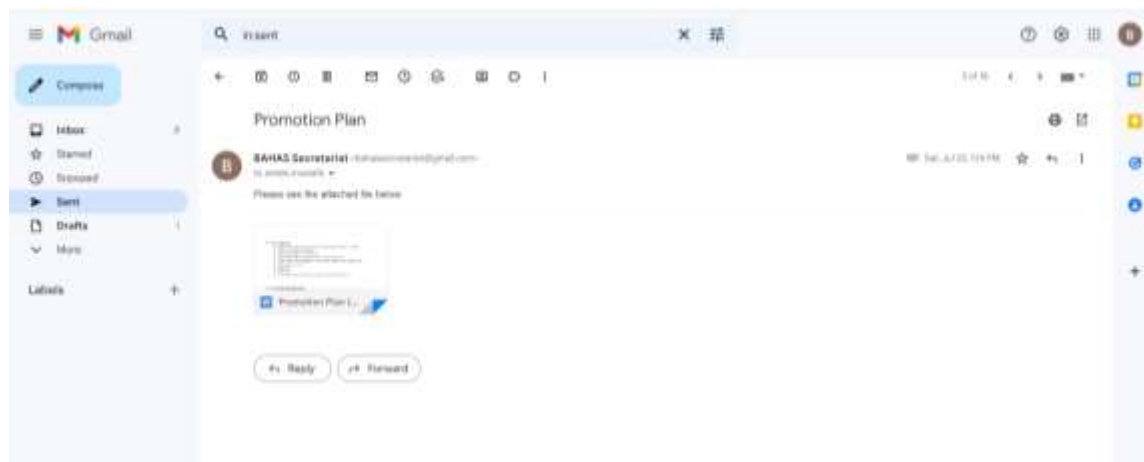


Figure: Image of communication for this project

Project - 06

Project Title: *Caption Writing for Social Media Content*

Project Description:

Social media is the most effective media nowadays to communicate with the target audience. Therefore, every business has a few social site accounts to communicate with a large audience within a short period of time. And so, my organization was not an exception. They often post content over social sites to be engaged with their audiences. Under this project, three different Facebook posts can be referred to.

The first one was about the commemoration day of Manzoor Alam Beg, a famous Photographer. The second one was about the visit of an Italian photographer to Counter Foto. And, the third one was about the Photographers' Adda that was then about to take place at Counter Foto's Campus.

My Responsibility:

In the morning meeting, I was informed about the upcoming two events, namely, the commemoration day, and the visit of the Italian Photographer at Counter Foto. And so, my internship advisor asked me to prepare the captions for the social media posts of those two events. After that one more Photographers' gathering took place at Counter Foto. And, before the gathering, one Facebook post has been posted for which I was asked to write a caption. So, writing captions was my responsibility in this very project.

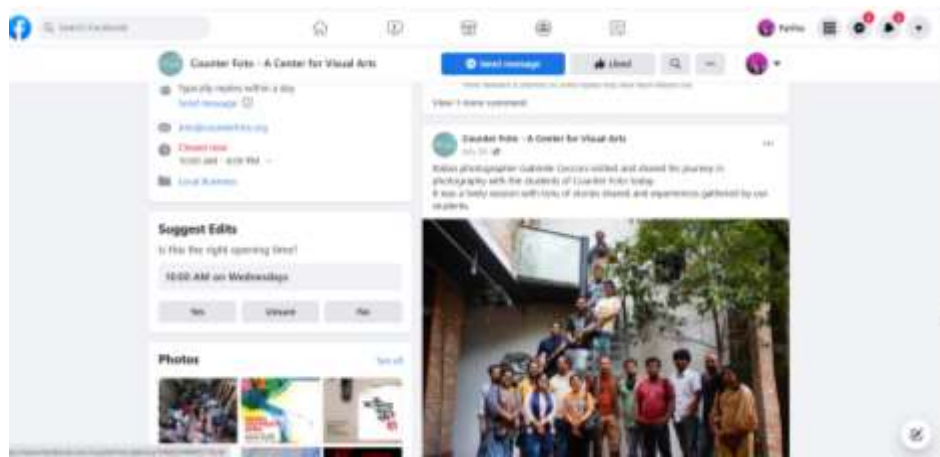
The Caption of the Commemoration Day

First Draft	Final Draft
Manzoor Alam Beg is considered the father of the photography movement in Bangladesh. He founded the “Beg Art Institute of Photography” in the 60s to spread photography education throughout the country. He also established the “Bangladesh Photography Society” in the 70s. He was awarded “Ekushey Podok” for his huge contribution to the photography field. Today is the 24th commemoration day of this renowned photographer. On this day we, the Counter Foto family are remembering Beg Sir with great respect.	Aalokchitracharjo Manzoor Alam Beg is considered the father of the photography movement in Bangladesh. He founded the “Beg Art Institute of Photography” in the 60s to spread photography education throughout the country. He also established the “Bangladesh Photography Society” in the 70s. He was awarded “Ekushey Podok” for his huge contribution to the photography field. Today is the 24th commemoration day of this renowned photographer. On this day we, the Counter Foto family are remembering Beg Sir with great respect.



The Caption of the Italian Photographer's visit

First Draft	Final Draft
This noon an Italian photographer, Gabriel Cecconi visited and shared his photography journey with the students of Counter Foto. It was a lively session with tons of stories shared and experiences gathered by the students of Counter Foto. #Gabriel_Cecconi #Italian Photographer's_visit #Counter_Foto	Italian photographer Gabriele Cecconi visited and shared his journey in photography with the students of Counter Foto today. It was a lively session with tons of stories shared and experiences gathered by our students.



The Caption of the Photographers' Adda

First Draft	Final Draft
Counter Foto will be the venue for a merry afternoon this 2nd September from 3-7 pm. Photographers from all over the city will be gathering at our campus to be a part of this adda. Mohammad Rakibul Hasan Bhai will be joining us alongside many other photographers and friends of Counter Foto.	Counter Foto will be the venue for a merry afternoon this 2nd September from 3-7 pm. Photographers from all over the city will be gathered at our campus for an afternoon-evening of adda and sharing surrounding photography. Mohammad Rakibul Hasan Bhai will be joining us alongside many other photographers and friends of Counter Foto. Counter Foto Magazine, Issue 2 will be available on that day for a special price of BDT 1000 only. Venue: Counter Foto - A Center for Visual Arts 14, East Shewrapara, Mirpur, Dhaka-1216 Time: 3pm-7pm



Challenges:

This project was not so challenging for me since I am used to writing captions. However, one thing I found a bit unusual to cope with: my organization does not like to use hashtags in captions. And, being well aware of the significance of hashtags I had to follow the preference of my organization, which was a little bit challenging for me.

Mistakes:

- For the commemoration post first I wrote the caption in Bangla when the writing of that poster was in English.
- For the Italian photographer's visit post I misspelled his name in the caption at first, and while rechecking I corrected it before the submission.

Learnings:

- I learned to give priority to the preference of my organization for doing any task.
- Learned to be more observant of my surroundings.
- Learned about the contributions of Beg Sir in the photography field.

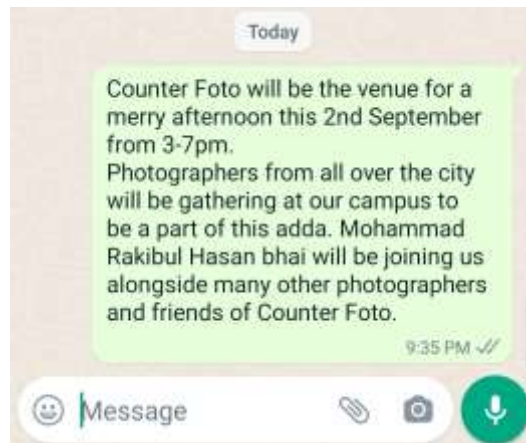


Figure: Images of communication for this project

PROJECT – 07

Project Title: *Publication on Photography (Pathshala Photo Week Discussion)*

Project Description:

On the occasion of World Photography day, Pathshala South Asian Media Institute arranged for a Photography week. During that Photography week, Pathshala organized a photography exhibition and discussion with renowned photographers. Saiful Huq Omi, Counter Foto's Principal and the renowned photographer of Bangladesh, was also invited to have a conversation with another photographer, Jannatul Mawa on the topic, namely, "**Publications on Photography**". In addition, Counter Foto gave a sale of its magazine issue 2 at that event at a discounted price.

My Responsibility:

The discussion was on 25th August of this year, and a week before the event I got a brief about it from my internship supervisor in the morning meeting. I was given the responsibility to send an email invitation to all the students, teachers, and alumni of Counter Foto to attend the discussion. Besides, I also had to prepare two ad copies for the event's posters that were posted on CF's Facebook page.

Email Invitation

First Draft	Final Draft
Sub: Invitation to attend Counter Foto's Principal's discussion Dear All, Hope you all are doing great. I am hoping you all are aware of the Pathshala Photography	Sub: Invitation to attend Counter Foto's Principal's discussion on "Publications on Photography" Dear All,

week 2022. You will be glad to know that Counter Foto's honorable Principal Saiful Huq Omi is going to have a conversation with Jannatul Mawa at this event, on upcoming Thursday, 25th August 2022 at 7 pm. The discussion venue is DrikPath Bhobon, 16-Sukrabad, Panthapath, Dhaka

You all are cordially being requested to attend the conversation between Counter Foto's Principal Saiful Huq Omi and Jannatul Mawa on the topic "Publications on Photography" on 25th August 2022.

Thank You for your valuable time.

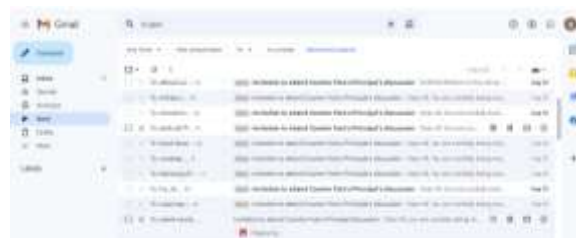
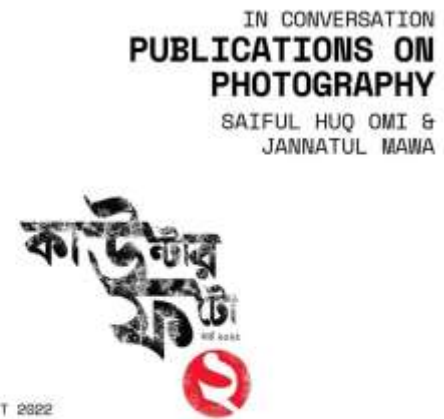
You are cordially being requested to attend the conversation between Counter Foto's Principal Saiful Huq Omi and Jannatul Mawa on the topic "Publications on Photography" on 25th August 2022.

Date: 25th August

Time: 7 PM

Venue: DrikPath Bhobon

16-Sukrabad, Panthapath, Dhaka



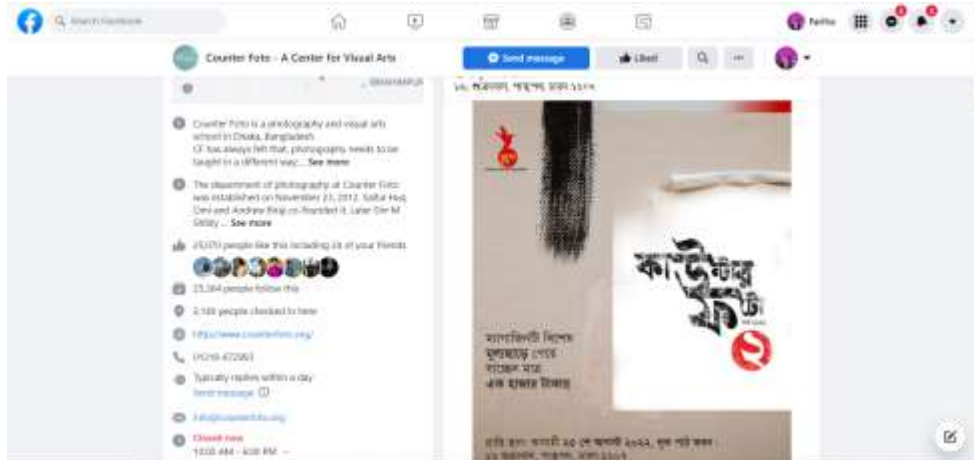
Ad Copy of the First poster

First Draft	Final Draft
Conversation between Saiful Huq Omi and Jannatul Mawa On “Publications On Photography” Date: 25th August Time: 7 pm	In Conversation Publications on Photography Saiful Huq Omi & Jannatul Mawa Date: 25th August Time: 7 pm



Ad Copy of the Second poster

First Draft	Final Draft
কাউন্টার ফটো ২ ম্যাগাজিনটি বিশিষ্ট মূল্যে ছাড়। মাত্র এক হাজার টাকায় পয়ে যাচ্ছেন শুধুমাত্র দুই পাঠ ভবনে আগামী ২৫ শে আগস্ট ২০২২ সন্ধ্যা ৭ টায়।	□□□□□□□□□□ □□□□□ □□□□□□□□□□ □□□□ □□□□□□□□ □□□□□ এক □□□□□ □□□□□ □□□□□□□□ □□□□□□ □□□□□ ২৫ □□ □□□□□ ২০২২, □□□□ □□□□ ভবন, ১৬ □□□□□□□□□□, □□□□□□□□, □□□□-১ ২০৭



Challenges:

The biggest challenge of this project was to email almost a thousand people within a very short time. While sending the email, I had to be extra careful not to miss anyone out. On top of that, email was not delivered to some people. Again I had to make phone calls to invite them. For the second ad copy, I struggled on my own to rewrite it a few times, since it was not sounding better to me at first.

Mistakes:

- At first I wrote the email invitation too broad, though my supervisor instructed me to keep it short.
- In one email I forgot to put the subject line.
- For the second ad copy I used the same words 2 times in a row, which makes it sound a bit irritating.

Learnings:

- I learned the significance of short emails.
- Learned to write ad copies for posters.

- Learned to use key information in a brief manner.



Figure-7: Image of Communication for this project

PROJECT – 08

Project Title: *Expanded Scholarship Programme*

Project Description:

Counter Foto aims to promote education equally among its students. And so, since the very beginning Counter Foto has organized a regular scholarship program for meritorious students. However, with a sense of equity Counter Foto made its regular scholarship program, namely, ‘Pritilata Wadeddar Scholarship’ only applicable to female students till now. At present, CF feels the urge to expand its scholarship program to create an inclusive umbrella for the marginalized and less-privileged people of our society, like, gender-diversity and ethnic minority people.

My Responsibility:

In the morning meeting my Internship supervisor made me understand my responsibilities for this project. First I was asked to prepare a press note regarding the announcement of our new scholarship program. Besides, I was asked to find out some NGOs, along with their contact details, that work for the development of women, gender diversity, and ethnic minority people. Further, I was asked to communicate with a few famous media houses for a feature writing about our new Scholarship Program in their newspaper. Therefore, I communicated with Prothom Alo, The Daily Star, etc over the phone call.

Press Note on Expanded Scholarship Program

First Draft	Final Drraft
Counter Foto- A Center for Visual Arts is one of the most important institutes for our country's photography and visual arts education. The institute runs several courses and numerous workshops each year including a 'Post Graduate Diploma in Photography' in affiliation with the National University and a 'Two Year Professional Diploma in Photography'. Counter Foto believes that everyone should have an equal chance at education and providing a platform of equity is key to this belief. Since the beginning of its educational programs, Counter Foto has provided educational scholarships and financial waivers to the talented students. It runs a regular scholarship program called the 'Pritilata Wadeddar Scholarship' for female students. Now, the institute has resolved that it is time to expand the scholarship program and create an inclusive umbrella that will provide a ground of equity for the marginalised in our society. From now on, Counter Foto will offer scholarships to talented members of gender-diversity and ethnic minority people as well as its cohort of female applicants, who apply for the scholarship each session.	Counter Foto – A Center for Visual Arts was founded by its initiator Saiful Huq Omi having the support of Andrew Biraj the co-founder in 2012. The initial premise of the institution was set through a general triad of art pedagogy-activism. The institute has earned a reputation worldwide for the exceptional quality of education it imparts and has produced cohorts of world-class photographers and visual artists. As a result of this Counter Foto alumni have won the most prestigious accolades in the photography world including the Pulitzer Prize, World Press Photo, Sony World Photography Awards, Prince Claus Seed Awards, Ian Perry Scholarships, and many more. Counter Foto- A Center for Visual Arts is one of the most important institutes for our country's photography and visual arts education. The institute runs several courses and numerous workshops each year including a 'Post Graduate Diploma in Photography' in affiliation with the National University and a 'Two Year Professional Diploma in Photography'. Counter Foto believes that everyone should have an equal chance at education and providing a platform of equity is key to this belief. Since the beginning of its educational programs, Counter Foto has provided educational scholarships and financial waivers to meritorious and talented students from all

walks of life. It runs a regular scholarship program called the 'Pritilata Wadeddar Scholarship' for female students named aptly after the famous revolutionary Pritilata Wadeddar. Now, the institute has resolved that it is time to expand the scholarship program and create an inclusive umbrella that will provide a ground of equity for the less privileged and marginalized in our society. From now on, Counter Foto will offer scholarships to talented members of gender-diversity and ethnic minority people as well as its cohort of female applicants, who apply for the scholarship each session.

NGO Name and Contact List

Organization Name	Phone	Email
1. BRAC	0171010190	bractd@gmail.com
2. LH Women Bangladesh	02068283	
3. Organization for Women's Development in Bangladesh	01711-171080	awdb11@gmail.com awdb11@gmail.com
4. The Hunger Project- Bangladesh	02-8120419 0811-052	info@thp.org
5. Youth Center for Social Entrepreneur	+88 01715-143736	yceebd@gmail.com
6. Aroa Foundation	02 46889076	info@arofoundation.org
7. National Council of Disabled women (NCDW)	01715-758822	ncdwbd@gmail.com
8. Women Entrepreneurs of Bangladesh (WEB)		
9. Nari Udday Kendra	02-2113686	nuk@nariukbd.org.bd nariukbd@gmail.com
10. Mahila Samanad	08-01-221352344	info@mahilapersonal.org
11. Bangladesh Child and Women Foundation	01746-714711	
12. BRAC Bangladesh	02 02 2222 91300	info@brac.net
13. Huse Foundation	080 046 4130	info@husefoundationbd.org
14. Democratic Foundation of Bangladesh	01177301024	info@dfbd.com.bd

10. Udaya - A Social Development Organisation	0111620295	uayan.ubak@gmail.com
20. ICB	02-0526432	info@icb.org.bd
21. TaskEnd		taskend111@gmail.com
22. Bishwade	01682154308	bishwadebd@gmail.com
23. Roshan		info@roshan.org
24. Tansira Aron Shaha (Transgender Name Roshan)		shahanarshaha@gmail.com
25. Boys of Bangladesh (BOB)		info@bob.org.bd
26. Bangladesh Adhikari Poraj (BAP)		
27. Kapsang Foundation		kapsang.foundation@gmail.com
28. Chikara Foundation	01781-66210	
29. Ganga Foundation	+001730399172	ganga@gmail.com

Media House Contact Details

[illegible]

Challenges:

The challenge of this project was finding out NGOs that work for the development of the LGBTQ community. I was asked to find at least ten such groups but the search result was showing so less. Another challenge was communicating with the media houses since I had to contact repeatedly with the same media house to reach out to their feature writing or education department.

Mistakes:

- At first I listed the NGO's name without their contact details. So, I had to research the NGOs to collect their contact information.
- During my communication with the first media house I mentioned only about one course, 'Post Graduate Diploma in Photography' students can avail of the scholarship. But my organization was giving scholarships for 2 of their courses, namely, 'Post Graduate Diploma in Photography' and 'Two Year Professional Diploma in Photography'.

Learnings:

- Get an idea about different sectors of Media houses which will be helpful for my further work with them.
- Learned to foresee rather than just follow instructions.
- Doing extra work for any projects from earlier can save time for later.

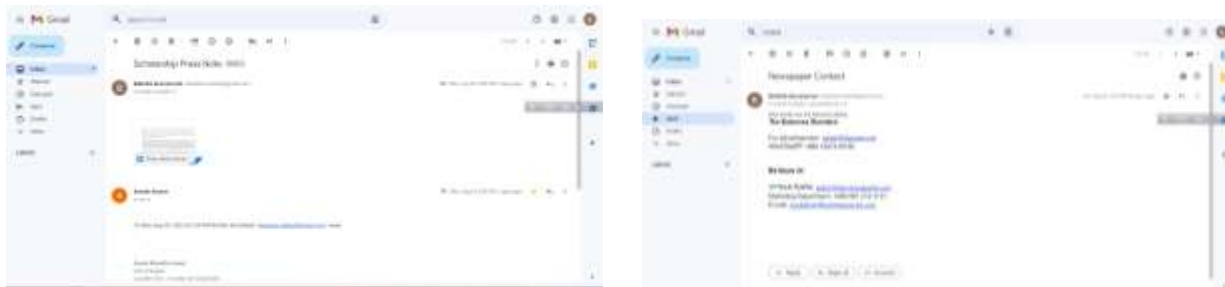


Figure-08: Images of communication for this project

INTERNSHIP OUTCOME

- This internship helped me to achieve working experience
- This organization helped me to expand my knowledge about the arts and photography field
- Introduced me to various kinds of professionals
- Helped me to build a new network for myself
- The projects helped me to realize my capabilities as well as lackings
- Helped me to be more skilled than before
- Enhanced my communication skills to a great extent
- I learned the effective way of approach for communicating with different people
- Brought out my proactive attitude
- Helped me to lessen my mistakes as an intern compared to the earlier ones

Workplace Log

12:05 pm 01/07/2022

Meeting Minutes (March 18-31)
Omi Text: Sam Zahan

① Rohingya

② Ukraine Proposal → Anik (for writing)
for American Embassy

③ Preparing
Cover Letter for Maps (Photo Agency)

To-do for Rohingya

Curator for 2021 Supply List
Zahan Karim, Mustata, Reza, Female, Sanjoy, Krik

→ Bd Photographers list → Omi, Asad, Pariz, Shahrian, Akir
Wazik, Shahidul,
Moniruzzaman, Tareq
Zahan Karim, Choudhury

Rohingya → Abdul Kalam + UNHCR

(Shahidul) mail
International Photographers → James McKay,
Greake Constia,
Juliod D-Storco,
Patric Brown,
New York Times,
Ponomereb Sergeev

FIS → International Photographers for Name and
Contact Details. (Done)

Gallery → Mukti Juddho Jadughor

* AVO content / Film Festival / Book Fair

* 2nd July Zoom Meeting with Zehan at 7pm.

Introductory

* Text vs against a Fee (Budget Reflection)
(Sam Zehan)

Exhibition Note

* UNHCR will email to Bd community about Book fair Regarding Rohingya in Cox's Bazar.

James Norway - Shahidul (Ukraine War Balance)

Shahriar → শাহরিয়ার সাক্ষাৎ

Banan Secretariate Whatsapp Group
add Nadia, Mustaba Zaman and Me

Solo Exhibition

Budget

Kiran ~~at~~ Proposal 05th July, 2022

Budget Share with Everybody (Reza ~~at~~ approval)
Media Partnership

Solo Exhibition

Curator → Sanjay Kaak (5th July Meeting with Omi, Bhairav ~~at~~ Kaak)
13 Photographers (Shortlisted)

* Sanjay Kaak ~~at~~ mail reminder to Omi Bhairav

* Sanjay Kaak ~~at~~ Bhairav

* Sanjay Kaak ~~at~~ Portfolio Bhairav

* Sanjay Kaak

Upcoming Reminders

- * Orni Bhai needs to mail Sanjay Kaak
- * Budget Proposal to Kiran Bhai by 5th July
- * 7pm ~~me~~ zoom meeting with Zehan
- * Anik Bhai needs to prepare the Ukraine proposal for American Embassy
- * Preparing Cover Letters for M.A.P.S

2nd July, 2022 Zoom meeting

Latin America ~~for~~ ~~the~~ ~~the~~

4th July, 2022

Feedit the program plan

Took the meeting minutes

Notes of Meeting Between Bidhan and Omi Bhai
4th July, 2022

Appointment on September with UPL and Bidhan

Book Launching on September 2nd, 2022

UPL will distribute an per our introduction

* অজিত, তপস্বিতা, অজিত-সাহিত্য (অজিত)

(Tania and Mridul will make those stalls to order book from UPL)

→ কলকাতা Emporium এর মাধ্যমে (অজিত)

Before Launching, আমার phone and copy order

* Review → দিবার, হাফিং হাফিং প্রভৃতি আর
হাফিং, আর হাফিং Daily Star

আরো আর (অজিত)
(Daily Star)

* Digital Campaign → Facebook page

একটি একটি দিনে ফার্মার with quote.
Fiction Factory এর (1 month এর)

Order আর আর আর

একটি আর UPL এর আর meeting

Facebook Status

Omitabh P. Choudhury

Phapto Rainu

Markhor Aretin

सूचक - २२२२२२ -

ପ୍ରୀତିଆର

নাদির জুনায়েদ

X (সি) আদার মজান

किंवदन्ति- २०२२

Free Book given to (20th)

জানকি হোসেন

सालिमुखार धरा-

আপনার হায়েন-

મીઠું- જાન્ય

અન્સ લોરૂંચી

হাসিও বোকাও গিটোও-

ଆମ ଶାସ୍ତ୍ରରେ

752224

আরো অধ্যয়ন

दादि २७ - २४

24/5

एक महीने के लिए -

माध्यम आंतरिक - सादेवन

2020

অফিস ১৫ বিজি

5/5/6

[illegible]

वीर अश्विनी

महाराष्ट्र शासन
महाराष्ट्र शासन

আমি আয়মান

(5) विद्युत् २००

२० वास्तव्य विधि

5. सुविधा प्रदान

ਸ਼ਾਇਦ ਨਾ ਹੋਵੇ

• 5/12 2:55 PM

ਸਾਕੁਮ ਅਰੁਣਿ

আসিয়া ২৫

FREEMAXTM
Aceclofenac BP 100 mg

Acetofenac BP 100 mg

ମୁଦ୍ରା

କ୍ରୁର ମସିହା

ଭାରତୀୟ କାଳୀ

ମାହିକାମୀ ସାମାଜିକ ସୁରକ୍ଷା

ବିଶ୍ୱ ଆମିକ୍ସ ଲେବ

ମାହିକାମୀ Film

କଲେକ୍ଟର Room

← Du Journalism Department ଏହା ଆମେକା

Stamtoned

anceen

VLAB

ଉତ୍କଳୀୟ Uni - Film department

IUB

କଲେକ୍ଟର ଗୋପନ ବିଶ୍ୱାସ ସାମାଜିକ Uni

ସିନେମା ମୁଦ୍ରାକାରୀ India

ଚଳଚ୍ଚିତ୍ର II

II

ଆମେ A ଗୋପନୀ India

କଲେକ୍ଟର ମାହିକାମୀ ଗୋପନ

State University

BCTI

Film Anchaive (ମାହିକାମୀ)

ଗୋପନୀୟ କଲେକ୍ଟର

Freemax / Primm

ବିଶ୍ୱାସୀ ଏହା

Beg Ant

GPS

ମାହିକାମୀ ନାହିଁ

କଲେକ୍ଟର ସାମାଜିକ Stamp

ନାହିଁ ହାତୀ

ସାମାଜିକ ଆମେକାମୀ

FREEMAXTM
Aceclofenac BP 100 mg

ଆମିନ୍ଦ୍ର ଗାୟନ ସୁଦୂର ସାମାଜିକ

ଆମିନ୍ଦ୍ର ଡେଲିଭା

ପୋଷ୍ଟାଫିସ୍ - ପାଠକ - ଶାସ୍ତ୍ର -

email address, phone, ନାମ

5th July, 2022

* Finding

Free Book ~~giver~~ receiver Contact Details

#

6th July, 2022

13th July, 2022

14th July, 2022

15th July, 2022

12 Pm Meeting

*CF Instagram Page → Increase the Reach
Make it active (contents variation)
Overall Plan needs to made
For Reference,

ICP

Danish School of Photo Journalism
Pathshala

Royal college of Art
Chennai Vinye
Dhaka Art Summit
Chobimela

*CF FB Page → Aneek Bhai, Orni Bhai,
Shawon will help guide

① To page activity needs to increase

② Kaalo Group → needs to be
monitorized each day

*Kallo Database update (2018-2022)
(Reyad & Rangan Bhai)

*Student Database Update (2018-2022)

Aneek Bhai & Shawon

FREEMAXTM
Aspirin 100 mg

10th August

Meeting at 4pm

12th August 9am → Workshop

Bidhan, Mustata Zaman, Zechar Karim,
Chanchal (10am) 4-6 guest

Wakil Bhai (Lunch no) 4-5 students

Zechar Karim Chanchal → Regad Bhai
location & logistics

Omi Bhai will go after lunch

2pm Break (2-5pm)

Not participants 15-16

Book → Raga Art cate 50r Book stand (50r)
Sujon

বাতিয়া গর → 01973304344 / 01975304344 (Accou)

বাতিয়া চট্টগ্রাম → 01733067005 (whatsapp sample)

জিলি → 01842304344 (3copy)

*Bengal Book → 01844-050676

Preodical → 01749-868925 (whatsapp)

Uttara Boi Richitra → Sujon 50r

VPL →

11th August

12th August Workshop Planning
(9am-5pm Workshop)

Guest List

Bidhan Da

Mustafa Zaman

AH Chanchal (10am)

Wakil Bhai (Lunch no)

Zeehan Karim

Omi Bhai (will leave after Lunch)

→ tr Latif Hossain, Abu Naser,

Mime Uddin

Alumni

Reyad Bhai

Rasel Bhai

Tahia Apu

Student

Amit

Ambia

Shawon

Sohan Rahat

Zohan

Farzana

Munia

12th August Meeting

9am

* Omi Bhai discussing agenda with the alumni students

Shilpokola

City Bank

Now Air

Babu Bhai → 71 TV (referred)

Arundhati, JJ, Sanjay Kaak (curator)

Mithu Bhai speech → inclusivity
monumental

Form & content → ~~আমরা~~
Archimides point

Cultural Arguments

Innovation & Context

Bidhan → theme conversation (Omi Bhai)

Art ~~entertainment~~ publication → textually to
sustain debate

Logistic

Festival → 3 weeks + 2 weeks

3-4 venue

Shilpokola → Photography, Art, Film Talk

Film →

Text → Bangla Academy

FREEMAXTM
Aceclofenac BP 100 mg

2th sept
19th August → 1st draft → 2nd draft
10-10 (3rd) → 25th draft email

10th first draft

Curator → Music → sound scratch to comp.

* Venue should be extended not only Shilpokala

Cheape Printing → 1st project

RNR → Film Critic

Drik Pathshala

Deep Gallery

Kala Kendra

Alyear-

Britto Art Trust

Shilpangan

20th August

Manifesto Meeting

Arct

২৩, ২২৩, কলকাতা

রাষ্ট্র, Movieana, Short film forum
Federation of Film Society

Booking → বিজ্ঞ সাহিত্য লোক ২২/০৮/২৩ সার

Email address

Email draft Aneek Bhui to Jmi Bhui

Muntata Zaman, Shovon Bhui,

27th August

Meeting

Press note on scholarship →

women &
Marginalised
~~Female &~~
Tribal
LGBTQ+
3rd Gender
নিত্য

* Searching Feminist Groups on Social Media
to email the press note.

29th August

NGOs List

- ① BNSK
- ② UN Women Bangladesh
- ③ Organization for Women's Development in Bangladesh
- ④ The Hunger project, Bangladesh
- ⑤ Youth School for Social Entrepreneurs
- ⑥ Amal Foundation
- ⑦ National Council of Disabled Women (NCDW)
- ⑧ Women Entrepreneurs of Bangladesh (WEBB)
- ⑨ Tashnuva Aman (shishir)
- ⑩ Transend
- ⑪ Bangladesh Adivasi Forum - BIPF
- ⑫ Roopbaan
- ⑬ Brihonnola
- ⑭ CRT

SELF-ASSESSMENT FORM

The purpose of this survey is to obtain students input on how they think they have performed.

Name of Intern: Fariha Tazrin Shamanta

University ID: 182012019

Name of the Institute/Organization:	Counter Foto		
Corporate Office Address:	14, East Shewrapara, Mirpur, Dhaka 1216		
Email:	info@counterfoto.org	Web:	http://counterfoto.org/home/

1. During a typical week, approximately how many hours did you dedicate to your internship?

48

2. Was your internship paid? If yes, how much?

yes. Monthly Ten Thousand Taka only.

3. Was your site supervisor available to meet when needed? Tick any one of the following.

☐ Not at all
 ☐ Slightly
 ☐ Moderately
 ☒ **Quite a bit**
 ☐ A great deal

4. Next, we would like to know how you were affected by your internship. Using the scale below, please indicate the degree to which participation in your internship experience increased or strengthened your abilities, attitudes, awareness or understanding in each of the areas identified:

1=Not at all 2=Slightly 3=Moderately 4=Quite a bit 5=A great deal

NO	CRITERIA (Personal)	RATING
1	I have a sense of satisfaction in doing something worthwhile.	5
2	I believe in my ability to make a difference.	4
3	I am open to new experiences.	5
4	I have gained the capacity to be more productive.	5
5	I can recognize my personal strengths.	5
6	I can recognize my personal weaknesses.	4
7	I have a sense of personal achievement.	5
8	I have the ability to persevere in difficult tasks	5
NO	CRITERIA (Social/Interpersonal Impact)	
9	I demonstrate concern for the welfare of others	5
10	I can be understanding and appreciative of people with diverse backgrounds	5
11	I have the ability to work cooperatively with others	5
12	I have the ability to communicate effectively	5
13	I have increased my ability to be a leader	4

14	I feel more connected to my community	4
NO	CRITERIA (Academic learning impact)	
15	I have acquired knowledge from the job duties I performed	5
16	I have broadened my critical thinking skills (reasoning, problem solving)	5
17	I have learnt the ability to work independently	5
18	I feel my classroom learning was enriched	5
19	I have the ability to connect academic subject matter to the real world.	5
NO	CRITERIA (EMPLOYMENT/JOB SPECIFIC IMPACT)	
20	I developed specialised technical skills for a specific job function	4
21	I broadened my future employment possibilities	5
22	I received an opportunity to explore a specific career	5
23	I developed realistic ideas about the work world	5
24	I narrowed my future possible career choices.	4
25	What is your average score from this test?	4.75

5. General Comments

I am really satisfied with this internship since I acquired new skills and got to know about a new work world as well as I was able to build networks. These will be surely helpful to achieve my career goals in the future.

Faraha

Signature of Intern

PROFESSIONAL COMPETENCIES

I started my internship journey at Counter Foto with the least knowledge about its core field, Photography. I had zero knowledge about national photographers let alone international ones. Most of my work was communicating with photographers, artists, writers, filmmakers, and curators for various projects. As a result of this, I used to be very nervous at the beginning. But with my constant effort and help from my colleagues, I was able to expand my knowledge as well as to have successful communications.

This organization proved to be the paving way for my growth. As a rookie I made mistakes a few times, sometimes the mistakes were so silly, and the outcome of me being less careful. But my superiors taught me patiently without showing any rude attitude, which motivated me to learn and do better. I had such a great experience working at this organization and I am hoping these experiences will be helpful for my further career as well. The professional competencies I acquired from this internship are pointed out below.

Skills-

- Interpersonal communication skill
- Bangla typing using Bijoy and Avro
- Caption writings for social media posts
- Creating ad copies for posters
- Promotional planning and strategies
- Preparing exhibition, and press notes
- Searching skill

Attitude:

- Problem-solving attitude
- Having unimaginable patience
- Following and adopting organizations' choices for doing any task
- Proactiveness
- Following instructions carefully

Knowledge:

- Got to know about different social media platforms
- Acquired knowledge about photography field and photographers
- Experiences regarding professional life
- Doing work in an organized and timely manner
- Effective communication

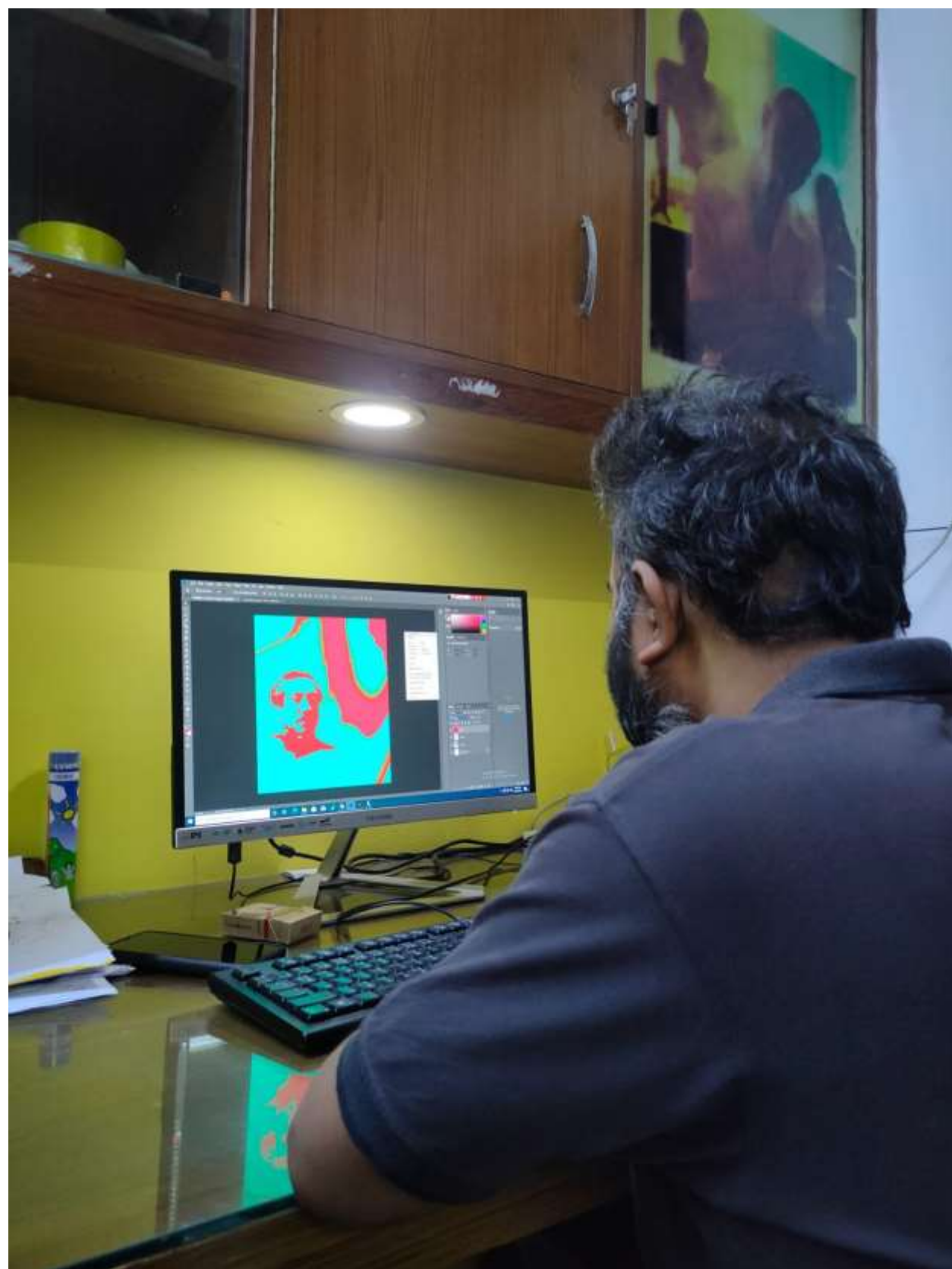
Concluding Remarks

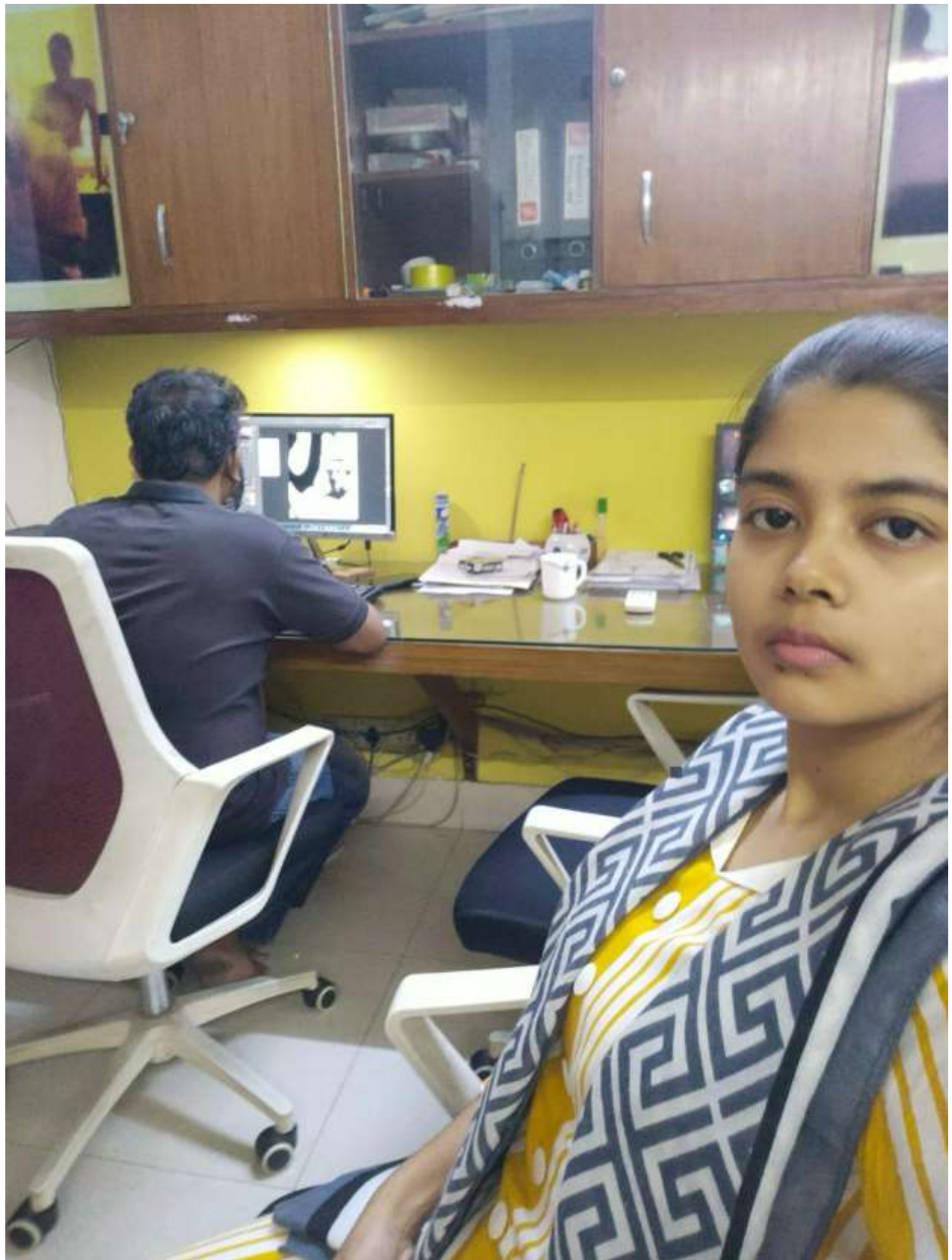
I achieved such a nice experience while working at Counter Foto past two months. Counter Foto is my first physical working place. Hence, at first, I was a bit nervous about coping with the environment. But that tension of mine was eased due to the welcoming behaviors of my colleagues, and seniors at CF. They did not let me feel excluded for once. All time they sincerely heard me and valued my ideas, which helped me a lot to grow professionally. At last, I can say that I am grateful to all those respected seniors, and colleagues for guiding me nicely during this period.

SOME MOMENTS AT COUNTER FOTO





















Thank You